



Der Manouel

INSURANCE GROUP

Changing the Equation

CAL OSHA REPORTING REQUIREMENTS

When is an employer required to call CalOSHA to report an employee injury?

Immediately but no more than 8 hours from knowledge that an employee sustained a serious injury or illness that resulted in:

- Death
- Overnight Hospitalization (Excess of 24 hours for treatment)
- Serious degree of disfigurement
- Catastrophic (involves 3 or more employees)
- Amputation
- When Police and/or Fire Department (911) are called in response to an injury.*
- Severe burn
- Pesticide related poisoning

*When emergency services are deployed, the responding agencies (police/fire) notify CalOSHA, and CalOSHA will be expecting your call.

How do I report?

Call the nearest District Office of the Division of Occupational Safety and Health (Cal OSHA).
Web search for the nearest office: <http://www.dir.ca.gov/asp/DoshZipSearch.html>, or refer to the directory on the back of this document.

What information do I provide?

1. Time and date of accident.
2. Employer's name, address and telephone number.
3. Name and job title, or badge number of person reporting the accident.
4. Address of site of accident or event.
5. Name of person to contact at site of accident.
6. Name and address of injured employee(s).
7. Nature of injury.
8. Location where injured employee(s) was (were) taken.
9. List and identity of other law enforcement agencies present at the site of accident.
10. Description of accident and whether the accident scene or instrumentality has been altered.

Fresno ■ Pleasanton

Der Manouel Insurance Group ■ 548 W. Cromwell Ave., Suite 101 ■ Fresno, CA 93711
559.447.4600 ■ 800.447.4605 ■ www.dmig.com ■ CA License #0640827

CalOSHA District Offices:

American Canyon 3419 Broadway St., Ste. H8 American Canyon, CA 94503 (707) 649-3700 fax (707) 649-3712	Bakersfield 7718 Meany Ave. Bakersfield, CA 93308 (661) 588-6400 fax (661) 588-6428	Foster City 1065 East Hillsdale Blvd., Ste. 110 Foster City, CA 94404 (650) 573-3812 fax (650) 573-3817
Fremont 39141 Civic Center Dr., Ste. 310 Fremont, CA 94538-5818 510-794-2521 fax 510-794-3889	Fresno 2550 Mariposa St., Ste. 4000 Fresno, CA 93721 (559) 445-5302 fax (559) 445-5786	Long Beach 3939 Atlantic Ave., Ste. 212 Long Beach, CA 90807 (562) 506-0810 fax (562) 426-8340
Los Angeles 320 West 4th St., Ste. 670 Los Angeles, CA 90013 (213) 576-7451 fax (213) 576-7461	Modesto 4206 Technology Dr., Ste. 3 Modesto, CA 95356 (209) 545-7310 fax (209) 545-7313	Monrovia 750 Royal Oaks Dr., Ste. 104 Monrovia, CA 91016 (626) 256-7913 fax (626) 359-4291
Oakland 1515 Clay St., Ste. 1303 Oakland, CA 94612 (510) 622-2916 fax (510) 622-2908	Redding (field office) 381 Hemsted Dr. Redding, CA 96002 (530) 224-4743 fax (530) 224-4747	Sacramento 2424 Arden Way, Ste. 165 Sacramento, CA 95825 (916) 263-2800 fax (916) 263-2798
San Bernardino 464 W. 4th St., Ste. 332 San Bernardino, CA 92401 (909) 383-4321 fax (909) 383-6789	San Diego 7575 Metropolitan Dr., Ste. 207 San Diego, CA 92108 (619) 767-2280 fax (619) 767-2299	San Francisco 455 Golden Gate Ave. Rm. 9516 San Francisco, CA 94102 (415) 557-0100 fax (415) 557-0123
Santa Ana 2000 E. McFadden Ave., Ste. 122 Santa Ana, CA 92705 (714) 558-4451 fax (714) 558-2035	Van Nuys 6150 Van Nuys Blvd., Ste. 405 Van Nuys, CA 91401 (818) 901-5403 fax (818) 901-5578	West Covina 1906 West Garvey Ave. So., Ste. 200 West Covina, CA 91790 (626) 472-0046 fax (626) 472-7708